

MAHANAGAR TELEPHONE NIGAM LIMITED
% THE EXECUTIVE DIRECTOR, K.L.BHAWAN, JANPATH, N.D-110050

No. STA-1/ Exec. Prom. Policy/E-3 to E-4/2010-11/38
Dated at New Delhi, the 06/06/2014

SUB: IDA Scale Up-gradation of Executives from E-3 to E-4 under Time Bound Executive Promotional Policy under MTNL

In pursuance of the order contained in MTNL, Corporate Office, New Delhi No. MTNL/CO/Pers. II/Prom. Pol. Exec./07 dated 11/09/2007 and MTNL/CO/Pers-II/Prom Pol-Exec/07/588 dated 24/09/2008, the following Executives are hereby granted IDA Scale Up-gradation from the IDA pay scale of Rs.24900-50500 (E-3) to Rs.29100-54500 (E-4) on completion of 5 years of qualifying service in their current IDA scale with effect from the date shown against their names.

Sl. No.	Name of the Officer S/Sh./Smt.	Staff No.	GM(Unit)	Tentative date of Up-gradation in E-4 Scale
1	RAJIV RANGRAY	D3100735	C.O	27/10/2013
2	SANJAY KUMAR	D3100733	C.O	09/11/2013
3	SMRITI TRIVEDI	D3100719	ADMIN	27/10/2013
4	AJAY PAL SINGH	D4000208	WS	27/10/2013
5	NITISH KUMAR	D1801861	Deputation to MTML	27/10/2013
6	RITU CHAUDHARY	D3100709	NORTH	27/10/2013
7	SANYUKTA	D3100716	WS	27/10/2013
8	PRIYANKA	D3100743	C.O	11/12/2013
9	RATAN MANI SUMIT	D3100723	C.O	28/10/2013
10	ANJALI NARAYAN	D3100717	C.O	28/10/2013

However, the date of effect may be given in accordance with MTNL Corporate Office letter referred above as per Para 3.2 if the tentative date of promotion is different, under intimation to this office.

On up-gradation to the IDA scale, the pay of the officers will be fixed as per rules. If the officer is on leave on the due date of up-gradation, it will take effect from the date, the officer assumes charge.

Before fixation of pay in the up-graded scale, the concerned Accounts Officer will verify afresh the date on which the IDA scale was last fixed as given above and the date of completion of 5 years of continuous service of these officers from their respective service books. In case of any anomaly, the fixation in the higher scale will not be given effect and case may be referred to this office immediately for further necessary action.

Further IDA scale granted to any Executive by virtue of any local officiating arrangement will not count for the purpose of IDA pay scale up-gradation.

Consequent to up-gradation of IDA pay scale of the Executives, there will be no change in substantive status, designation, duties and responsibilities to the Executives unless any change is ordered in any specific context.

In case any disciplinary/vigilance case is pending against the officers mentioned in the Annexure or where in respect of officers any punishment like stoppage of increment/punishment etc. is current, the fact should be reported to this office and the officer should not be given IDA up-gradation.

Every Executive whose pay is up-graded to next higher IDA pay scale will have to compulsorily undergo TWO Weeks of training (One week in Administration/Management/Customer Care and one week in latest developments in core competence area) for being eligible for drawl of SECOND increment in the up-graded IDA Scale i.e., the training is to be completed within a period of two years from the date of up-gradation to the higher scale. The Executive who fails to successfully undergo the prescribed TWO weeks training will not be eligible for consideration of next IDA scale up-gradation: even if he/she is due for up-gradation otherwise. The detailed instructions with regard to training will be issued later on.

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The following categories of Executives are exempted from undergoing two week mandatory training as mentioned in the above para viz. who

- (c) have separated from the company,
- (b) would be superannuation within a period of two years from the date of issue of the up-gradation orders and
- (c) were covered under the review dates for the year 2004, 2005 and 2006

The provision of training shall remain in operation for all other executives who do not fall under the above categories and whose reviews are due on 01/10/2007 onwards.

No claim what so ever can be made by any Executive by comparison on grounds of seniority, class, community, cadre, stream etc. Further, except as provided in the Time Bound Promotion guidelines, no claim will lie on account of any of the other provisions of FRSR in the context of pay scales, pay fixation, substantive status etc.

The units of these Executives shown in the annexure are as per the record available in this office. Even if there is any change in the unit, this order may be given effect to by GMs under whom they are presently working without waiting for amendments, and under intimation to this office. Any other discrepancies if noticed please intimate immediately for issue of necessary amendment to this office.

Necessary charge reports may be sent to all concerned.

This has got the approval of the Competent Authority.

(Handwritten signature)
06/6/14

(MADAN GOPAL)
SENIOR MANAGER (ADMN.-I) HQ.

Copy to :-

1. CGM(WS) MTNL, Delhi.
2. GM (HR), MTNL, Corporate office, Delhi.
3. GM (Fin.), MTNL, Delhi.
4. GMs Concerned, MTNL, Delhi.
5. SA to ED, MTNL, Delhi
6. AGM(Pers.) MTNL, Delhi.
7. AGM(Bldg.)/SDE(HRIS)/SDE(DM)/SDE(Trg. Coord.) MTNL: Delhi.
8. AO(P&A) Concerned. It is requested to ensure that orders is implemented as per instructions contained in Corporate Office letter no. MTNL/CO/Pers. II/Prom. Pol. Exec./07 dated 11/09/2007 and MTNL/CO/Pers-II/Prom Pol-Exec/07/588 dated 24/09/2008. In case of any, doibt, necessary clarification may please be sought from this office before implementation.
9. Master File/Personal File/ Office copy.