



MAHANAGAR TELEPHONE NIGAM LIMITED
OFFICE OF THE EXECUTIVE DIRECTOR TELEPHONES
NEW DELHI-110050

To _____
Sh./Smt./Km. _____

No.: Sr.AO/Pens-Disb/Corr./2013-14
Dated at New Delhi: 11-02-2014

As per the decision taken by DOT, the pension/family pension for all combined pension optees will be disbursed by CCA, Prasad Nagar, New Delhi. Now the new PPO will be issued by the CCA, Prasad Nagar, New Delhi. Hence the following information/Documents may be submitted to Sr.A.O.(Pen-Disb.), STD Bldg., Eastern Court, New Delhi upto 28-02-2014 for regular payment of pension/family pension.

PROFORMA

1. Name of the Pensioner _____
2. Date of Birth _____
3. Date of death of pensioner(if applicable) _____
4. PC No. _____ PPO No. _____ (photo copy of PPO should be enclosed)
5. Postal address of the branch (with PIN code) _____
6. Account No. _____ (attach copy of cancelled CTS cheque of any one bank.)
Account is to be opened in nationalized bank only.)
7. **Present Address of Pensioner/Family Pensioner (with pin code)** _____

8. Phone No. _____ Mobile No. _____
9. Details of spouse who is co-authorised in PPO of family pensioner drawing family pension **(proof of date of birth must be enclosed)**
 - (a) Name of spouse/family pensioner _____
 - (b) Date of birth (proof to be attached) _____
 - (c) Name of documents enclosed as proof **(attested copy of 1.PAN Card 2. Matriculation certificate 3. Passport 4. Driving Licence 5. Medical card issued by MTNL –any one)**
10. Photographs combined **(three sets)** of retiree/Pensioner & Spouse.
11. Photographs family pensioner **(three sets)**.
12. Form 3 containing family detail duly filled by the pensioner.

Date: _____

Place: _____

Signature of pensioner/ family pensioner

Details of above format may be sent to this office latest by 28-02-2014 positively. For any clarification / detail please contact Sr.A.O.(Pen-Disb.) on landline No. 23328656, mobile No. 9868135659.

Sr. Accounts Officer (Pen-Disbr)
MTNL HQ, STD Bldg.
Eastern Court, New Delhi- 110001

FORM – 3

(See Rule 54 (12) of C.C.S. Pension Rule)

DETAILS OF FAMILY

Name of the Government Servant: _____

Designation: _____

Date of Birth: _____

Date of Appointment: _____

Details of the members of my family as on : _____

Sl.No.	Name of the members of family	Date of Birth	Relationship with the Govt. Officer
1.	2.	3.	4.

I hereby undertake to keep the above particulars upto date my notifying to the head of office any addition or alteration.

Place _____

Dated _____

Signature of Government servant/Pensioner

Family for the purpose means family as defined in clause (b) of Sub-rule (14) of Rule 54 of C.C.S. (Pension) Rule 1972.

Signature of unit Officer

Date

Seal

LIST of Banks

Sl.No Name of Bank

1. Allahabad Bank
2. Andhra Bank
3. Bank of Baroda
4. Bank of Maharashtra
5. Canara Bank
6. Central Bank of India
7. Corporation Bank
8. Dena Bank
9. Indian Bank
10. Indian Overseas Bank
11. Oriental Bank of Commerce
12. Punjab & Sind Bank
13. State Bank of Bikaner & Jaipur
14. State Bank of Hyderabad
15. State Bank of Mysore
16. State Bank of Patiala
17. State Bank of Travancore
18. Syndicate Bank
19. UCO Bank
20. Union Bank of India
21. United Bank of India
22. Vijaya Bank
23. Punjab National Bank
24. State Bank of India
25. Bank of India

It is further advisable that **State Bank of India / Punjab National Bank** may be preferred for pension purpose as the nodal offices of these banks are in Delhi/New Delhi.